

## **INVITATION FOR BIDS (IFB)**

**Country: SOCIALIST REPUBLIC OF VIETNAM (S.R.V)**

**Project name: Financial Sector Modernization and  
Information Management System Project (FSMIMS)**

**Brief Description of the Information System: Procurement of Document Management and  
Human Resource Management for SBV**

**Project ID.: P088759**

**Credit No.: 4505-VN**

**Name of IFB: Document Management and Human Resource Management for SBV**

**Number of IFB: SG3.2**

**Name of Contract: Procurement of Document Management and Human Resource  
Management for SBV (SG3.2)**

**Contract ID.: SBV-FSMIMS-SG3.2**

1. This Invitation for Bids (IFB) follows the General Procurement Notice (GPN) for this project that appeared in Business Development newspaper on 11 November 2008
2. The Socialist Republic of Vietnam (herein after called "Borrower") has received a credit from the International Development Association (IDA) toward the cost of FSMIMS, and it intends to apply part of the proceeds of this credit to payments under the agreement(s) resulting from this IFB: Procurement of Document Management and Human Resource Management for SBV.
3. The FSMIMS Project Management Unit serves as the implementing agency for the project and now invites sealed bids from eligible Bidders for Document Management and Human Resource Management for SBV. The implementation period is eighteen (18) months.
4. Bidding will be conducted using the International Competitive Bidding (ICB) procedures specified in the World Bank's Guidelines: Procurement under IBRD Loans and IDA Credits dated May 2004, revised October 2006 and is open to all Bidders from eligible source countries as defined in the Guidelines that meet the following minimum qualification criteria.
  - a. The Bidder must demonstrate: (i) Average annual turnover of at least four (4) million US dollars over the past three (3) years (2010, 2011 and 2012, or 2011, 2012 and 2013 if available.) In case of Joint Venture, the entire Joint Venture must meet this Average annual turnover, while its one partner must meet at least 70% of this requirement, and each partner should have at least 25%; and (ii) Liquidity/Access to Credit of at least 500,000 US dollars at time of bid submission (applies to the entire joint venture).
  - b. In the past five (5) years as of date of bid opening, the Bidder must have completed at least two (2) successful ICT contracts for a total value (per contract) of at least one million six hundred thousand (1,600,000.00) US dollars.
  - c. In the past five (5) years as of date of bid opening, the Bidder must have completed at least one (1) successful ICT contract for a total value (per contract) of at least eight hundred thousand (800,000.00) US dollars involving the design, implementation, building of *Document Management and/or HR Management*.
  - d. In the past five (5) years as of date of bid opening, the Bidder must demonstrate experience with development of both HR Management system and Document Management systems.

e. The Bidder should provide a team of information system specialists and must provide the CV of key team members with experienced in each of the following:

- *Human Resource Management*
- *Document Management*

Note: This requirement (e) applies for the team as a whole by totaling the experience of each team members.

- f. In case of Joint venture, one partner shall take the lead of execution of the works under this contract.
5. Interested eligible Bidders may obtain further information from FSMIMS Project Management Unit and inspect the bidding documents at the address given below 64 Nguyen Chi Thanh Street, Dong Da District, Hanoi, Vietnam from 9:00am to 16:00pm (Vietnam time) on working days (except weekends and public holidays) from **February 27, 2014**.
6. A complete set of bidding documents in English version may be purchased by interested Bidders on the submission of a written application to the address: 64 Nguyen Chi Thanh Street, Dong Da District, Hanoi, Vietnam and upon payment of a nonrefundable fee of four millions Vietnam Dong (VND4,000,000 – USD200). The method of payment will be either cash or bank transfer to the following account number: 591000.10, account owner: Ban Quan Ly Du An FSMIMS at Central Banking Department of State Bank of Viet Nam. The document can be picked up at the PMU office or delivered by courier service upon the bidder's request. A pre-bid meeting which potential bidders may attend will be held on **09:00 a.m. on March 20, 2014**.
7. Bids must be delivered to the address below: *64 Nguyen Chi Thanh Street, Dong Da district, Hanoi, Vietnam* at or before **09:00 a.m. on April 22, 2014**. All bids must be accompanied by a bid security of not less than USD 50,000. Late bids will be rejected. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below at **09:05 a.m. on April 22, 2014**.
8. The attention of prospective Bidders is drawn to (i) the fact that they will be required to certify in their bids that all software is either covered by a valid license or was produced by the Bidder and (ii) that violations are considered fraud, which is, among other remedies, punishable by potential blacklisting from participation in future World Bank-financed procurement.

**The State Bank of Vietnam**

**FSMIMS Project Management Unit**

**Attention: Mr. Le Manh Hung, Director of PMU**

**Address: 2nd Floor, 64 Nguyen Chi Thanh Street, Dong Da District, Hanoi, Vietnam**

**Tel: +84-4-3259 5785; Fax: +84-4-3259 5796**

**Email: [fsmims@sbv.vn](mailto:fsmims@sbv.vn)**